



METAMORA PARK DISTRICT

Regular Meeting Minutes

Date and Time of Meeting: Wednesday, July 8, 2020 at 7:00 p.m.

Location of Meeting: Village Hall, 102 N Davenport St. Metamora, IL 61548

Minutes Prepared by: Sharon Leifheit, Secretary

Call to Order

Pledge	Performed at 7:00 p.m.
Roll Call	Damian Baumann, Matt Bidne, Kerry Brock, and Myranda Driskell were present. Andrew Kamm was absent.
Approve Meeting Minutes	Minutes for the following meetings were reviewed and approved as listed: Brock made a motion to approve the Minutes from the June 10, 2020 Regular Meeting. Baumann seconded the motion. Damian Baumann, Kerry Brock, Myranda Driskell and Matt Bidne voted in favor. No one voted against. Andrew Kamm was absent. Motion passed.

Public Input

	There was no public input.
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Reports

Treasurer	Joan Garber gave the Treasurer's Report. Treasurer suggested closing Commerce Bank account due to new fees, and Commissioners agreed. Treasurer also provided newly revised copies of proposed budget. Brock made a motion to approve the Treasurer's Report. Driskell seconded the motion. Damian Baumann, Kerry Brock, Myranda Driskell and Matt Bidne voted in favor. No one voted against. Andrew Kamm was absent. Motion passed.
Director	Michelle Spielman gave the Director's Report. Roger is out for an extended medical leave at this point, so the director is using much of her time to cover his duties. The survey work at Black Partridge Park revealed a parcel the Park District may own that is not of record. It was decided further investigation will be done at a later date. Bike racks are installed.
Pool (Bidne/Driskell)	Bidne mentioned that the Village has asked about the plans for the pool, and discussion ensued. He noted the question comes up about every six months. He reminded commissioners the pool is 60 years old and was predicted to be very near the end of its life, so researching options is important for both the Pool and Futures committees.
Budget	Will be covered under Old Business.



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Marketing (Brock/Driskell)	Driskell noted she would like to create an Instagram account linked to Facebook for the Park District. Meet Your Heroes event is handled by this committee as well; this year the event is scheduled for September 12. Trunk or Treat and Christmas on the Square are other events. The idea of a possible, occasional outdoor movie night was mentioned as well.
Futures (Baumann/Brock)	Bidne noted that previous items considered by this committee include additional ballpark at Black Partridge Park, as well as a possible dog park near Lincoln-Douglas and expansion of parking at Lincoln-Douglas. Brock noted that sand volleyball is another item the Futures committee could research.
Maintenance (Baumann/Kamm)	Spielman noted we need a maintenance employee, and also find someone who knows how to drive the tractor in order to teach that new employee.

Old Business

Star Insurance Invoice	<p>Star Insurance Company invoice for workers compensation in the amount of \$5,037.00 was presented for review and consideration last month.</p> <p>Brock made a motion to spend up to \$5,037.00 on invoice from Star Insurance for workers compensation insurance as per invoice. Driskell seconded the motion. Damian Baumann, Kerry Brock, Myranda Driskell and Matt Bidne voted in favor. No one voted against. Andrew Kamm was absent. Motion passed.</p>
Budget for FY 20-21 - Review of proposed Combined Annual Budget and Appropriation of Funds	<p>Proposed budget was reviewed and discussed. Bidne noted there will be two minimum wage increases in the coming fiscal year. Spielman noted the budget shows reduced pool costs because the pool is not open this summer, decreasing expenses. Rents from organizations renting facilities have somewhat decreased on the income side.</p> <p>A minimum of 30 days before the meeting to approve the ordinance, a Notice of Budget Ordinance must be printed in the local paper and the Budget Ordinance must be posted to the Park District website and also available to view at the Park District Office.</p>
Ordinance 20-21-01 Smoking on Park District Property (properties, buildings, vehicles)	<p>Proposed Ordinance 20-21-01 An Ordinance Expanding the Metamora Park District No-Smoking and Tobacco-Free Policy to All Park District Property was presented for review and discussion.</p> <p>Brock made a motion to approve Ordinance 20-21-01 An Ordinance Expanding the Metamora Park District No-Smoking and Tobacco-Free Policy to All Park District Property as presented. Driskell seconded the motion. Damian Baumann, Kerry Brock, Myranda Driskell and Matt Bidne voted in favor. No one voted against. Andrew Kamm was absent. Motion passed.</p>



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New Business

Black Partridge Park Drainage	Spielman presented an estimate for this work from Tri-County Services in the amount of \$1,150.00. She doesn't plan to have this work done until later so the weather will be favorable for seeding after the work.
Brighton Park Drainage	Drainage issues recently came to light and were discussed. Commissioners directed Spielman to consult with legal counsel as to options to resolve the situation.
Lincoln-Douglas Park Plumbing Update	Spielman presented a proposal from Klaus Plumbing & Heating LLC of \$1,350 for proposed upgrades to Lincoln-Douglas park bath houses. Discussion ensued and commissioners are in favor of doing the work.
Schupp Park Plumbing Update	Spielman presented a second proposal for similar work at Schupp Park from Klaus Plumbing & Heating LLC in the amount of \$1,350 for proposed upgrades to park bath houses. Discussion ensued and commissioners are in favor of doing the work.
Black Partridge Park Tree Removal	Spielman presented a proposal from JJ and Sons Tree Service for needed tree removal work at Black Partridge Park in the amount of \$2,395. Discussion ensued and commissioners are in favor of doing the work.
Lincoln-Douglas Park Tree Removal	Spielman presented a proposal from JJ and Sons Tree Service for needed tree removal work at Lincoln-Douglas Park in the amount of \$1,950. Discussion ensued, and commissioners were in favor of completing this work.
Replacement of trees at parks	Brock asked about the possibility of replacing trees as trees are removed, and the commissioners asked Spielman to research cost-effective tree replacement as time allows.
Central Illinois Awning Estimate for umbrella repair	Bidne noted that Central Illinois Awning provided an estimate for repairing the two large umbrellas at the pool of \$750 per umbrella for a total of \$1500.00.



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Executive Session

Motion to Enter Executive Session	<p>Brock made a motion to enter Executive Session at 8:41 p.m. under Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.</p> <p>Baumann seconded. Damian Baumann, Kerry Brock, Myranda Driskell and Matt Bidne voted in favor. No one voted against. Andrew Kamm was absent. Motion passed.</p>
Motion to Leave Executive Session	<p>Brock made a motion to leave Executive Session at 8:56 p.m. Driskell seconded the motion. Damian Baumann, Kerry Brock, Myranda Driskell and Matt Bidne voted in favor. No one voted against. Andrew Kamm was absent. Motion passed.</p>
Vote on Executive Session Items	<p>Brock made a motion to approve a \$0.75 per hour raise for annual employees Michelle Spielman, Roger Seckler, Joan Garber, and Mike Brockhouse, effective immediately. Driskell seconded the motion. Damian Baumann, Kerry Brock, Myranda Driskell and Matt Bidne voted in favor. No one voted against. Andrew Kamm was absent. Motion passed.</p>

Adjournment

	<p>Brock made a motion to adjourn at 8:57 p.m. Baumann seconded the motion. All voted in favor. Motion passed. Meeting adjourned at 8:57 p.m.</p>
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Matthew Bidne, President

Sharon Leifheit, Secretary